# RED LAKE WATERSHED DISTRICT June 10, 2021, 9:00 a.m. Agenda

9:00 a.m.	Call to Order	Action
	Review and approve agenda	Action
	Requests to appear	Information
	May 27, 2021 Minutes	Action
	Financial Report dated June 9, 2021	Action
	Workers Compensation quote	Info./Action
	Schirrick Dam, RLWD Project No. 25	Info./Action
	North Parnell Storage Site 2, RLWD Project No. 154	Info/Action
	Black River Impoundment, RLWD Project No. 176-Update	Information
	Ditch 10, RLWD Project No. 161-Repairs to Outlet-Update	Information
	Ditch 16, RLWD Project No. 177-Burski Punch List Items	Information
	Ditch 12, RLWD Project No. 169-Culvert Replacement	Info./Action
	Thief River Westside FDR, RWLD Project No. 178-Punch List Update	Information
	Pine Lake Flood Damage Reduction & Fish Habitat, RLWD Proj. 26B Temporary Easement	Info./Action
	Permits: No. 21068-21076, 21078	Action
	Buffer Law Correspondence - Dennis McCullough	Information
	MAWD Region 1 Meeting-June 22, 2021	Information

Information

Red River Basin Commission Tour-July 21, 2021

Information Administrators Update

Legal Counsel Update Information

Managers' updates Information

Adjourn Action

# **UPCOMING MEETINGS**

June 15, 2021 RRWMB Meeting, Ada, 10:00 a.m.

MAWD Region 1 Meeting, via Zoom, 9:00 a.m. RLWD Board Meeting, 9:00 a.m. June 22, 2021

June 24, 2021

July 5, 2021 Office Closed-Observe Independence Day Holiday

July 8, 2021 RLWD Board Meeting, 9:00 a.m. July 21, 2021 Red River Basin Commission Tour July 22, 2021 RLWD Board Meeting, 9:00 a.m.



# RED LAKE WATERSHED DISTRICT Board of Manager's Minutes May 27, 2021

President Dale M. Nelson called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Present: Managers, Dale M. Nelson, Terry Sorenson, Gene Tiedemann, Tom Anderson, and Brian Dwight. Absent: Allan Page and LeRoy Ose. Staff Present: Myron Jesme and Tammy Audette, and Legal Counsel, Delray Sparby.

The Board reviewed the agenda. A motion was made by Tiedemann, seconded by Dwight, and passed by unanimous vote that the Board approve the agenda. Motion carried.

The Board reviewed the May 13, 2021 minutes. Motion by Sorenson, seconded by Tiedemann, to approve the May 13, 2021 Board meeting minutes as presented. Motion carried.

The Board reviewed the Financial Report dated May 26, 2021. Motion by Tiedemann, seconded by Anderson, to approve the Financial Report dated May 26, 2021. Motion carried.

Staff member Arlene Novak presented information regarding the renewal of the District's League of Minnesota Cities Property and Casualty Liability Insurance and Excess Liability Coverage. Motion by Tiedemann, seconded by Sorenson, to renew the Property and Casualty Liability Coverage with the League of Minnesota Cities, and waive the monetary limits on municipal tort liability to the extent of applicable liability insurance coverage and purchase excess liability coverage in the amount of \$2 million. Motioned carried.

Discussion was held on the punch list of items that R.J. Zavoral & Sons, Inc., needs to complete for construction of the Thief River Falls Westside Flood Damage Reduction Project, RLWD Project No. 178. Engineer Dillion Nelson, HDR Engineering, Inc., discussed concerns of the City of Thief River Falls and Pennington County, regarding cut marks on Greenwood Street and County Road 7 from construction equipment. Nelson will work with the contractor, City of Thief River Falls and Pennington County to come to a consensus for repairs to damages on the roads. Engineer Nate Dalager, HDR Engineering, Inc., indicated that reseeding may need to take place in several locations. Dalager further stated that Change Order No. 8 had not been resolved with the contractor. Administrator Jesme indicated that the contractor was given until July 1, 2021, to complete the necessary punch list work items. It was a consensus of the Board, to authorize Jesme and Dalager, to submit a letter to the contractor regarding punch list items that need completion.

Sealed bids for the construction of the Thief River Falls Oxbow Restoration and Stormwater Treatment Pond, RLWD Project No. 46Q, will be publicly opened at 10:00 a.m. on June 16, 2021, in the City of Thief River Falls Council Chambers.

Engineer Tony Nordby, Houston Engineering, updated that Board on the Demarais/Hanson Bank Stabilization Project, RLWD Project No. 149. Nordby stated that since this is a Red Lake River

Red Lake Watershed District May 27, 2021 Page 2 of 4

1W1P Project, BWSR had requested that the Engineer determine the approximate cost of extending the project downstream from the "tree row to the oxbow", approximately an additional 150 feet. Nordby stated that the preliminary design shows that the area flattens out about 150 feet downstream, which would then enter a plunge pool. The original estimated cost of the project was \$210,000 and the additional work was estimated to cost an additional \$30,000 for a total approximate cost of \$240,000. Motion by Tiedemann, seconded by Dwight, to move forward with the Demarais/Hanson Bank Stabilization Project, RLWD Project No. 149, with the additional 150 feet to the oxbow. Motion carried.

Engineer Tony Nordby and Travis Nelson, Houston Engineering, Inc., discussed progress on the construction to the Ditch 10 Outlet Repairs, RLWD Project No. 161. The Board reviewed Change Order No. 2 in the amount of \$5,735.04 for the installation of two 15" CS Pipe culverts and a concrete pipe cradle. Motion by Dwight, seconded by Tiedemann, to approve Change Order No. 2 in the amount of \$5,735.04, with R.J. Zavoral & Sons, Inc. for the Ditch 10 Outlet Repair, RLWD Project No. 161. Motion carried. Motion by Sorenson, seconded by Anderson, to approve Pay Estimate No. 1 to R.J. Zavoral & Sons, Inc., in the amount of \$155,644.20 for the Ditch 10 Outlet Repairs, RLWD Project No. 161. Motion carried.

The Board reviewed Pay Estimate No. 7 in the amount of \$66,896.53 for construction of the Black River Impoundment, RLWD Project No. 176. Motion by Sorenson, seconded by Tiedemann, to approve Pay Estimate No. 7 to R.J. Zavoral & Sons, Inc. for construction of the Black River Impoundment, RLWD Project No. 176. Motion carried. Engineer Tony Nordby, and Travis Nelson, Houston Engineering, Inc., stated that the contractor is looking at the week of June 7<sup>th</sup> to setup the detour on CSAH 3 for installation of the box culverts, pending weather conditions, and the week of June 14<sup>th</sup> to begin construction of the diversion ditches. Discussion was held on the timing of the installation of centerline culverts versus construction of the diversion ditches. There is some concern from staff that installing culverts without completing construction of the ditch could cause issues should there be a large rainfall event. Staff member, Arlene Novak, presented the summary of expenses as December 31, 2020. Nordby stated that the contractor has until 2022 to complete the project but has a goal to finish this year. Administrator Jesme stated that the Red River Retention Authority plans to spotlight the Black River Impoundment Project in a radio segment in their approach to "Retention, a part of the Basin-side Solution" segments. It was the consensus of the Board to have Administrator Jesme work the Keith Weston, RRRA, to proceed with the radio advertisement.

Engineer Nate Dalager, HDR Engineering, Inc., shared with the Board the Environmental Assessment Worksheet (EAW)-Determination of Need submitted to the MnDNR for the Pine Lake Flood Damage Reduction and Habitat Project. RLWD Project No. 26B. Dalager indicated that the project does not meet the threshold of a mandatory EAW category, including as part of a connected or phased action, as part of the Incremental Alternative Plan. Dalager stated that he hopes to have construction completed this fall.

Discussion was held on the motion made at the May 13, 2021 Board meeting, to schedule a hearing for the replacement of a culvert in Branch No. 108 of Ditch 12, RLWD Project No. 169. Legal Counsel Sparby determined that after review of the statutes, the Board was unable to make a motion to replace the existing culvert and that the Board can replace the culvert as part of a

Red Lake Watershed District May 27, 2021 Page **3** of **4** 

repair where an existing bridge was replaced with a proper hydraulic sized culvert. Motion by Tiedemann, seconded by Anderson, to rescind the motion made at the May 13, 2021 Board meeting to hold a hearing for replacement of a culvert in Branch No. 108, Ditch 12, RLWD Project No. 169. Motion carried. Sparby indicated that the District could do a repair for a hydrologically sound culvert replacement. Staff members Nick Olson and Tony Olson will bring back a recommendation to the Board.

Administrator Jesme stated that a meeting will be held on June 7, 2021, to review the study completed by Houston Engineering, Inc., regarding boundary issues in Polk County with the Sandhill River Watershed District. Jesme will report back to the Board at a later meeting.

Staff member Christina Slowinski reviewed the Pennington Cooperative Weed Management Area Memorandum of Agreement for the management and control of invasive plants and noxious weeds on public and private lands in Pennington County. Motion by Dwight, seconded by Anderson, to authorize Administrator Jesme and grant the authority to sign the Pennington Cooperative Weed Management Area Memorandum of Agreement and to have Slowinski continue to attend these meeting on behalf of the District. Motion carried.

Administrator Jesme stated that MAWD has scheduled a Region 1 meeting on June 22, 2021, to engage with other watersheds on legislative updates and various watershed activities.

Manager Dwight discussed a conversation he had with a staff member from BWSR regarding recognizing work completed by Watershed Districts versus SWCD offices.

Staff member Nick Olson presented quotes for a new ATV for the District office. Discussion was held on the availability of dealers being able to obtain ATVs at this time. Motion by Tiedemann, seconded by Anderson, to authorize the staff, based on current availability, to purchase a new ATV for the District office pursuant to obtained quotes. Motion carried.

Motion by Tiedemann, seconded by Sorenson, to approve RLWD Permit No. 19198, Parjim Farmland, GP, Mayfield Township, Pennington County, with conditions stated on the permit.

Motion by Anderson, seconded by Tiedemann, to approve RLWD Permit No. 20307, Gerald Matson, Bransvold Township, Polk County, with conditions stated on the permit. Motion carried.

The Board reviewed the permits for approval. Motion by Tiedemann, seconded by Anderson, to approve the following permits with conditions stated on the permit: No. 21056, Braf Farmland Holdings, GP, Holt Township, Marshall County; No. 21057 and 21058, Bryan Boll, Gentilly Township, Polk County; No. 21059, Ron Lanctot, Kertsonville Township, Polk County; No. 21060, Brady Lee, Badger Township, Polk County; No. 21061, Badger Township, Polk County; No. 21062, Thomas P. Lewis, Hickory Township, Pennington County; No. 21063, Daniel Caillier, Gentilly Township, Polk County; No. 21064, Chad Lundeen, Garnes Township, Red Lake County; No. 21065, Dean Joppru, North Township, Pennington County; No. 21066, City of Holt, Holt Township, Marshall County; and No. 21067, Mike Drangstveit, Moylan Township, Marshall County; Motion carried.

Red Lake Watershed District May 27, 2021 Page 4 of 4

Discussion was held on whether there is still a need to have an alternative meeting format for District meetings due to the COVID-19 pandemic. Motion by Tiedemann, seconded by Sorenson, that it is no longer necessary to conduct business with an alternative meeting format, unless a request is made to the District and granted at the Board's discretion. Motion carried.

Discussion was held on rescheduling the postponed 2021 Advisory Committee meeting. Staff member Tammy Audette will work with members of the District's Advisory Committee to schedule a tour of District projects.

The Board reviewed the draft 2020 Annual Report.

A retirement party for Mark Borseth, City of Thief River Falls, will be held at the City Hall Council Chambers this afternoon from 2:00-4:00.

# Administrators update:

- Jesme and Manager Ose participated in the May 18, 2021 RRWMB meeting. Staff member Nick Olson presented the Peter Nelson ring dike funding request. Jesme will participate in the Budget and Finance Committee meeting on June 3<sup>rd</sup> at the District office.
- A Clearwater River 1W1P Planning Work Group met on May 19, 2021, to review information for the Advisory Committee meeting held on May 26<sup>th</sup>. The first kickoff meeting will be held on June 10<sup>th</sup>.
- Staff member Christina Slowinski has been meeting with several River Watch Schools.
- The MAWD Region 1 Administrators met on May 19, 2021 to discuss BWSR activity and other legislative items as we near the end of the legislative session. Discussion was also held on setting up criteria where each region in the state holds a quarterly regional meeting to stay abreast on projects, concerns, and other items of interest to watersheds. A MAWS meeting will be held on June 11<sup>th</sup>.
- The District office will be closed on May 31<sup>st</sup> in observance of Memorial Day.

Legal Counsel Sparby stated that the courts have not decided on the Appeal for the Improvement to Polk County Ditch 39, RLWD Project No. 179. Sparby referenced the question by Nicole Bernd, West Polk SWCD, regarding funding for side water inlet culverts that would need to be returned if not spent by the end of this year. Sparby stated that in light of the COVID-19 pandemic, a request should be made to the State for an extension of the funding. Administrator Jesme will send an email to Bernd and Matt Fisher, BWSR, to request an extension.

LeRoy Ose, Secretary

Motion by Anderson, seconded by Dwight, to adjourn the meeting.

# RED LAKE WATERSHED DISTRICT Financial Report for June 9, 2021

Ck#	Check Issued to:	Description		Amount
online	EFTPS	Withholding for FICA, Medicare, and Federal taxes		4,573.16
online	MN Department of Revenue	Withholding taxes		841.54
online	Public Employees Retirement Assn.	PERA		2,729.26
online	EFTPS	Withholding for FICA, Medicare, and Federal taxes		95.64
online	MN Department of Revenue	Withholding taxes		3.01
	R.J. Zavoral & Sons, Inc.	*See below for breakout-Pay #1-Dt. 10 & Pay #7-Black River Im		222,540.73
	Ace Hardware	Shop towels and gardening gloves & tools		22.55
38857	Tammy Audette	Clean offices in May		360.00
38858	City of Thief River Falls	Electricity, sewer, water, etc.		450.44
38859	Les Cota	Mowing TRF Eastside FDR area, Proj. 171		1,280.00
38860	Fleet Supply	Seed and fertilizer for Black River Church area, Proj. 176		215.97
38861	HDR, Inc.	**See below for Project breakout		20,434.02
38862	Ihle Sparby & Haase PA	***See below for Project breakout		5,688.00
38863	Jag Towing Service	Tow 2011 Ford pickup in for service		400.00
38864	Les's Sanitation Inc.	Garbage pickup		35.74
38865	Marco	Telephone expense (\$351.23) & Copier maintenance (141.18)		492.41
38866	MN Energy Resources Corp.	Heating expense		20.00
	Northwest Beverage, Inc.	H20 for office		16.25
38868	Oil Boyz Express Lube	Repair tire on 2015 Ford pickup		25.00
	LeRoy Ose	Mileage		88.39
	Pennington SWCD	25 Scotch pine trees and planting fee at Black River Church		555.00
	RMB Environmental Laboratories	Lab analysis of water quality samples		3,449.00
	Sjoberg's Cable TV	Internet expense		106.95
	Speedee Delivery	Shipment expense for water quality samples		122.68
	Thoele Photography	Business sitting fee and 8x10 picture		150.00
	TRF Hardware	Misc. items needed to install gage at Pine Lake FDR Proj.		25.95
	Widseth Smith Nolting & Assoc., Inc.			2,231.25
direct	Brian Dwight	Mileage		253.12
direct	Terry Sorenson	Mileage		84.00
online	Blue Cross Blue Shield	Health insurance premium		2,581.00
online	Further	HSA contributions of employees		177.50
online	Further	Medical FSA		10.00
3111110	Payroll Payroll			10.00
	Check #12229-12239 & 7459			16,337.22
	Total Checks	\$	5	286,395.78

* R.J. Zavoral & Sons, Inc.	
Proj. 149 RL1W1P Ditch 10 Outlet	155,644.20
Proj. 176 Black River Impoundment	<u>66,896.53</u>
Total	222,540.73
** HDR, Inc.	
Proj. 26B Pine Lake FDR Proj.	7,557.84
Proj. 60C Euclid East Impundment	6,388.24
Proj. 178 TRF Westside FDR Proj.	<u>6,487.94</u>
Total	20,434.02
*** Ible 9 Charles DA	
*** Ihle & Sparby, PA	
Proj. 01 Administrative	2,700.00
Proj. 26B Pine Lake FDR	684.00
Proj. 46Q TR Oxbow Project	72.00
Proj. 129AS Threatt Ring Dike	198.00
Proj. 176 Black River Impoundment	504.00
Proj. 179 Improv. To Polk Co. 39	<u>1,530.00</u>
Total	5,688.00

# Banking

Northern State Bank Balance as of May 26, 2021 Total Checks Written Receipt #989943 Northern State Bank-Monthly interest Receipt #989950 State of MN (BWSR) Direct deposit payment should have gone to RL SWCD Balance as of June 9, 2021  Current interest rate is .20%	\$ 392,350.41 (286,395.78) 38.56 200.00 106,193.19
American Federal Bank-Fosston Balance as of May 26, 2021 Receipt #989942 Marshall County-Current tax settlement Receipt #989944 American Federal Bank-Monthly interest Receipt #989945 Loren/Marjean Sanderson-Reimburse for health and dental insurance	\$ 2,380,803.74 72,885.42 1,070.38 795.45
Receipt #989946 Red Lake County-Current, delinquent taxes less delinq. special revenue tax Receipt #989947 Clearwater County-Current, delinquent and special revenue taxes Receipt #989948 Wayra Dairy, Wayne and Debra Vettleson-Reimburse for petition expenses Receipt #989949 James and Lori Reinbold-Reimburse for petition expenses Balance as of June 9, 2021	\$ 187,092.57 291,440.58 2,117.68 1,950.16 2,938,155.98
Current interest rate is .50%	
Unity Bank-CD 12 month CD @ .84% Mature July 2021 Interest paid quarterly	\$ 200,000.00

# **League of Minnesota Cities Insurance Trust**

**Group Self-Insured Workers' Compensation Plan** 145 University Avenue West St. Paul, MN 55103-2044 Phone (651) 215-4173

# Notice of Premium Options for Standard Premiums of Less than \$25,000

RED LAKE WATERSHED DISTRICT 1000 PENNINGTON AVE S THIEF RIVER FALLS, MN 56701-4013 Agreement No.: WC 1003703 Q-5

Agreement Period:

From: 07/12/2021

To: 07/12/2022

Enclosed is a quotation for workers' compensation deposit premium. Note: Renewal Coverage will be bound as per the expiring coverage arrangement, including coverage for elected and appointed officials, with the premium indicated on the quote, unless the member or agent sends a written request not to bind renewal coverage.

**PAYROLL DESCRIPTION** 

CODE

**RATE** 

**ESTIMATED** 

**DEPOSIT** 

PAYROLL PREMIUM

SEE ATTACHED SCHEDULE FOR DETAILS

4,263	al Premium	Manu
-298	0.93	Credit
3,965	d Premium	Standa
0	0.00%	Deductible Credit
0	m Discount	Premiu
\$3,965	sit Premium	Net Depos
0	ommission*	Adjustment for Co
\$3,965	it Premium	Total Net Depos

<sup>\*</sup>Workers compensation rates assume a 2% standard commission. The commission adjustment accounts for the commission difference, above or below 2%.

Agent:

00985

Northern State Agency

Po Box 639

Thief River Falls, MN 56701-0639

# Notice of Premium Options for Standard Premiums of Less than \$25,000 (Con't)

## **OPTIONS**

Please indicate below the premium option you wish to select.	You may choose only one option and you
cannot change options during the agreement period.	

1.	Regular Premium Option	Net Deposit Premium	Commission Adjustment	Total Net Deposit Premium
		3,965	0	3,965

#### 

Deductible options are available in return for a premium credit applied to your estimated standard Premium of \$ 3,965. The deductible will apply per occurrence to paid medical costs only. There is no aggregate limit.

Deductible per Occurrence	Premium Credit	Credit Amount	Net Deposit Premium	Commission Adjustment	Total Net Deposit Premium
\$250	1.00%	-40	3,925	0	3,925
\$500	1.70%	-67	3,898	0	3,898
\$1,000	2.90%	-115	3,850	0	3,850
\$2,500	5.00%	-198	3,767	0	3,767
\$5,000	7.50%	-297	3,668	0	3,668
\$10,000	10.50%	-416	3,549	0	3,549
\$25,000	17.00%	-674	3,291	0	3,291
\$50,000	22.50%	-892	3,073	0	3,073

This quotation is for a deposit premium based on your estimate of payroll and selected options. Your final actual premium will be computed after an audit of payroll subsequent to the close of your agreement year and will be subject to revisions in rates, payrolls and experience modification. While you are a member of the LMCIT Workers' Compensation Plan, you will be eligible to participate in divident distributions from the Trust based upon claims experience and earnings of the Trust.

If you desire the coverage offered above, please return this signed document for the option you have selected.

This quotation should be signed by an authorized representative of the city requesting coverage.

Signature	Title	Date

# Notice of Premium Options for Standard Premiums of Less than \$25,000 (Con't)

# CONTINUATION SCHEDULE FOR QUOTATION PAGE

REMUNERATION	RATE	CODE	DESCRIPTION	EST. PREM
230,000	0.82	8810	CLERICAL OFFICE EMPLOYEES NOC	1,886
325,000	0.70	9410	MUNICIPAL EMPLOYEES	2,275
18,200	0.56	9411	ELECTED OR APPOINTED OFFICIALS	102
			Manual Premium	4,263



























# Northwestern Power. Equipment Co., Inc.

Company: Red Lake watershed

**Contact: Tony Olson Project:** gearbox replace

Quote: 06072021 Moorhead, MN

**Dave Kluck** dakluck@nwpeco.com

701-261-8483

Item	em Qty. Unit		Description	Unit Price [\$]	Total [\$]
		1	Gearbox for 2034064-02	1,762	
		1	Gearbox adaptor plate	388	
		1	Stem cover	376	
			freight	156	
				TOTAL NET PRICE	

# **Pricing Comments**

Taxes not included Shipping as noted Start-up not included

Delivery: In Stock

Terms: Net 30 Days. Add 6% for CC payments



# PRIBULA ENGINEERING, PLLC

208 3rd Avenue NW East Grand Forks, MN 56721 701-772-7058

May 27, 2021

Burski Excavating Inc. 204 9<sup>th</sup> Ave. N.E. Rice, Minnesota 56367 ATTN: Ron Burski

SUBJECT: RLWD Ditch 16, RLWD Project No. 177

Dear Mr.Burski,

The Red Lake Watershed District (District) is requesting that Burski Excavating, Inc. complete a list of items contained herein so that the project can be finaled out. Once the punch list is completed, I can report to the District's Board of Managers that the project has been completed which includes that 60% of the permanent grass vegetation has been established on all areas of the projects permanent right-of-way. Upon my report to the District's Board of Managers that the project is completed to my satisfaction, the District can et and hold a final payment hearing on the project. After the hearing is completed and there are no other liens or expenses that come because of the hearing, the District will then pay all retainage owed to your company.

The last time any work was done on this project was Tuesday November 10, 2020. The winter of 2021 was very mild and dry with little snow fall. Therefore there was little surface runoff in the new channel this spring. This was good for a newly constructed ditch without acceptable grass cover. The easterly end of the project was dormant seeded and very little permanent grass is presently coming up.

In order to final RLWD Project No. 177 we are requesting that certain original contract items be completed. The following work related items must be completed and approved by the project engineer and the Red Lake Watershed District.

- Shape the edges of the ditch bottom to plan grade. On both sides of the channel bottom the is a abrupt ridge the needs to be removed with a small dozer. This work would be best done when e ditch bottom was dry. It was dry earlier this spring.
- Repair the outlet ends of the side water inlets were there has been extreme erosion due to no permanent grass cover being established.

- Repair the pavement surface, shoulders and in-slopes of Polk County Highway No. 66. (390<sup>th</sup> Avenue NW). The paved bituminous roadway surface and roadway shoulders have settled. The location of settlement is directionally over where two 24" Schedule 20 Steel pipes were directionally bore across the county road. The road will have to be leveled with a bituminous overlay and the shoulders and the roadway shoulders and in-slopes need to be repaired with compacted clay material. All finished repair work must receive approved by the Polk County Highway Department.
- There are existing north/south township roadway ditches that enter new drain from the south that have be filled above their original grade. This is causing water to back up in these existing ditches and water is backing up into fields adjacent to these township roadway ditches. The required work involves the reshaping of these ditches to their original grade. For the most part the required cuts are minor, 12" or less.
- Reseed all the areas were repair work has been completed.

It was truly a pleasure to work with Dusty on this project. He was always very positive and able to get the work done thru some difficult working conditions.

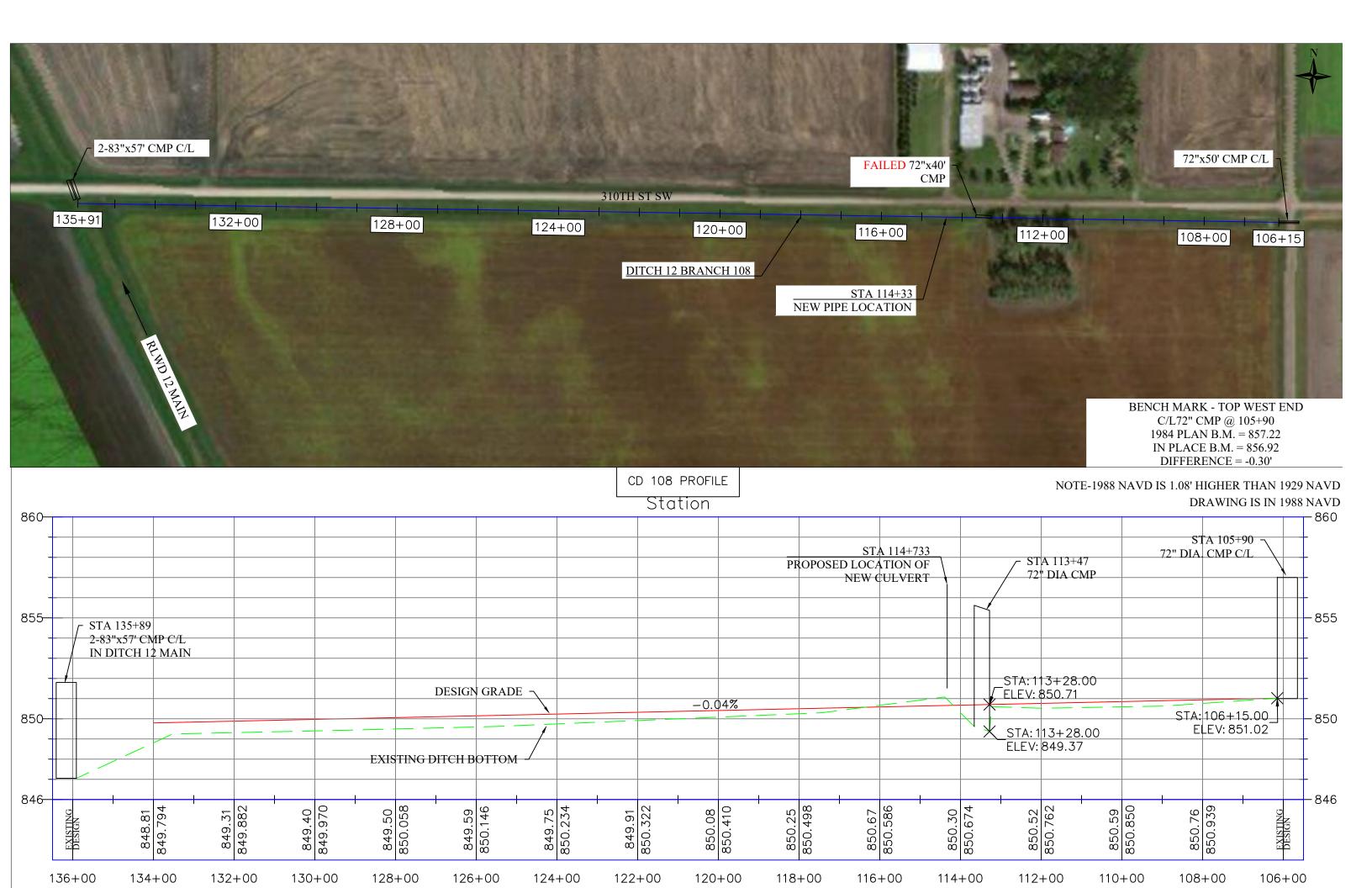
I can meet and go over what needs to be done with your workers when they come to finish and the required work. 701-741-3900

Sincerely,

erry Pribula, PE, Project Engineer

Cc: Myron Jesme, Red Lake Watershed District Administrator





# **TRF Westside Flood Damage Reduction Project**

# Punch List as of 5-13-2021

Alignment	Station	Item	Completed		
1	Entire Alignment	Remove sediment from ditch bottom where ever it doesn't have trapezoidal shape	X		
1		Do not remove topsoil pile South of CSAH 7			
1		Put mastic on all flapgate end pipe joints. Spray foam is not acceptable.			
1	3+50	Grade turnaround area so it is usable. IN PROSPESS 6-9-21			
1	17+40	Replace Broken outlet end apron top cap of Box Culvert per MNDOT Inspection	//		
1	1 22+00 Remove 20 feet of dirt at confluence of new ditch and Ditch 1RS so 1RS drains better				
1	29+00	Straighten sign East of crossing on south side of CSAH 7			
	29+94 86+00	Repair Pavement scarring west of new bituminous, multiple teeth marks in surface of pavement - CSAH 7  SIGN LAYING IN TREES NEEDS TO BE PICKED UP	×		
	112+00	Remove steel scrap on backslope.	X		
1	153+50	CR 62 South ditch needs to drain into Diverion ditch, use topsoil from this north of CR 62	X		
1	154+00	Topsoil north of CR 62 and finish grade topsoil on slopes	X		
1	154+50	Grade ditch where existing FM was lowered, prior to topsoiling	X		
1	1 187+50 Remove pile of rock on crossing.				
1	1 187+50 Pick rock in Pete Carlson field, place on stilling basin edge				
1	196+00	Shape inslope at transition of alignments 1 and 2			

Alignment	Station	Item	Completed	
2	2 344+64 Cut down bolts		X	
2	2 346+05 Grade to manhole structure cover or lower cover			
2	2 349+41 Grade surface drainage from yard drainage north to pipe inlet			
2	2 342+00 to 350+00 Add 3" of Class 5 over clay area of 130th Ave from 342+00 to 346+00 3.7 (2012)			
2	349+50	Make sure there is positive drainage north to culvert apron.	X	
2	2 349+41 Have Neenah grates been turned over to the city?			
2	349+41	Cut down anchor bolts if they extend more than 1" above face of grating.	X	

Alignment	Station	ltem	Completed
4	503+00 - 505+00	East end of alignment is being treated like it part of MNDOT project. It needs to be finish graded.	

Alignment	Station	- Item	Completed

6		Replace three broken curb sections: 7', 3', 3' 6-14-2)	
6	701+00 to 708+00	Sweep and clean entire street curb to curb	X
6	703+75 - 705+00	Fill holes south of structure using dirt from bulge in east slope toe	X
6	703+54	Remove storm drain inlet protection bag	

Alignment	Station	Item			
7	770+00 - 776+00	de toe of ditch from Barzen to box culvert.			
7	767+00	Shape 25' of ditch west of Davidson Readi-Mix Crossing	X		
7	770+00 - 776+00	Seed Ditch bottom. WEEL OF 6-14-2)	- 1		

Alignment	Station	ltem	Completed
10	1000+00	REMOVE ALL DEBRIS AT S.E. CORNER OF OAKLAND PARK RD AND GREENWOOD ST	X
10	1000+00	Level and seed SE corner of Oakland Park Rd and Greenwood St	X
10 1000+00 REMOVE GRADED ROCK IN GUTTER AND ON CURB, REMOVE CLAY ON GRAS		REMOVE GRADED ROCK IN GUTTER AND ON CURB, REMOVE CLAY ON GRASS	X.
10	1002+00 TO 1008+00	Scrapes in Greenwood St. need fixing - Mill and fill	
10	1000+00 to 1008+00	Sweep and clean all clay and rock from curb	X
10	1006+00 TO 1008+00	Curb on Greenwood by bowling alley is broken in places - Replace	
10	1008+50	REMOVE GARBAGE NORTH OF DITCH ON EAST SIDE OF 32	X
10	1008+50	REPLACE BROKEN MANHOLE CASTING AND SURROUNDING PAVEMENT NORTH OF DITCH	7.6
10	1008+50	Fill around structure IN Process 6-9-21	
10	1010+00	REMOVE GARBAGE NORTH OF DITCH ON EAST SIDE OF 32: Concrete chunks & gas line	X
10	Manhole Grates	Cut all anchor bolts that extend more than 1" above face of grating.	X
10	Greenwood St.	Lower NO PARKING signs that were installed last fall so they match other no parking signs.	\ \X
10	1013+50	RE-INSTALL SIGN ON WEST SLOPE OF BROOKS AVE.	
10	1016+30 - 1016+80	Fill in low spot 75-150 feet East of Lowell Ave.	X
10	1016+50	Cut hump on either side of Digi-Key Parking lot outlet pipe- use dirt for filling ditch bottom.	X
10	Various	Install vault boxes THE MAY NOT BETONE TSY 7-1-21	
10	1019+35	FINISH GRADE TO CURBS	X
10	1019+75	RE-INSTALL SIGNS ON LOWELL AVE.	X
10	1026+00	Grade swale from curb outfall west into ditch prior to seeding	X
10	1043+40	Fill low spot in ditch bottom	X
10	1043+40	Fill hole on south side of structure	X
10	1046+30	Cut dirt ridge along north radius of Technology Street	X
10	1046+70	Remove all ditch plug material from stormwater pond, bottom half is still in place.	X
10	1046+70	Place riprap around pipe inlets	X
10	1053+00	Remove high spot just south of structure- blocking flow of south water to structure	X
10	1053+18	Fill around drop inlet using dirt from structure at 1053+00	X
10	1064+60	Adjust curb stop down so it is flush with ground.	X

10 1061+30	Cut down PVC cleanout pipe from apartment		X	

Alignment	Station	Item		
11		VAULT BOXES FOR 8" and 20" FM NEED TO BE INSTALLED	MAY NOT BE PONE BY	
			7-1-21	



Status Report: Approved

# **Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Christian Kiel	Kiel Corporation	36044 275th Avenue SW Crookston, MN 56716		tel: mobile: <b>218-280-3793</b> fax:

#### General Information

(1) The proposed project is a:

Surface Drainage (New Ditch or Improvement)

- (2) Legal Description
- (3) County: Polk Township: Hammond Range: 47 Section: 11 1/4: NW1/4
- (4) Describe in detail the work to be performed. Clean out County Ditch 100/township road ditch.
- (5) Why is this work necessary? Explain water related issue/problem being solved. Ditch has dirt in the field from field erosion and not properly draining.

#### **Status**

Status	Notes	Date
Approved		June 8, 2021
Received		May 25, 2021

# **Conditions**

Red Lake Watershed District (RLWD) approval to clean and improve a south township road ditch, as per approval of Hammond Township; proposed work is within township road right-of-way. If the applicant is going to work within any Polk County Ditch right-of-way, the applicant shall contact the Polk County Ditch Authority and meet their specifications/conditions prior to the start of construction. All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. Existing drainage/flow patterns shall not be changed or diverted. Culverts with flap gates shall remain installed. Applicant shall ensure that all disturbed areas are seeded. Consideration should be had regarding installation of rock riprap at the outlet end of any lowered culvert to prevent erosion. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O./L.S.



Status Report: **Approved** 

# **Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Tim Bakken		104 Westwood Court Thief River Falls, MN 56701		tel: mobile: <b>2186894743</b> fax:

# **General Information**

(1) The proposed project is a:

#### Culvert Installation / Removal / Modification

- (2) Legal Description
- (3) County: Red Lake Township: Emardville Range: 42 Section: 28 1/4: NW1/4 and SW1/4
- (4) Describe in detail the work to be performed. Replace rusted 24" culvert on north side of section and install new crossing on south side of section.
- (5) Why is this work necessary? Explain water related issue/problem being solved. Culvert is rusted out on north side of culvert, no existing entrance on south side of section.

## **Status**

Status	Notes	Date
Approved		June 8, 2021
Received		May 25, 2021

# Conditions

Site 1 – Red Lake Watershed District (RLWD) approval to remove and replace a 24" diameter field entrance culvert, in kind, as per approval of Red Lake County Highway Department; proposed work is within county road #125 right-of-way. Site 2 – Red Lake Watershed District (RLWD) approval to install a new 36" diameter field entrance culvert, as per approval of Red Lake County Highway Department; proposed work is within county road #26 right-of-way. Applicant shall ensure that all disturbed areas are seeded. Consideration should be had regarding installation of rock riprap at the outlet end the permitted culverts to prevent erosion. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O./L.S.



Status Report: Approved

# **Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Richard Salentiny		12330 260th Avenue SE Plummer, MN 56748		tel: mobile: <b>218-689-9282</b> fax:

## **General Information**

(1) The proposed project is a:

Culvert Installation / Removal / Modification

- (2) Legal Description
- (3) County: Red Lake Township: Garnes Range: 41 Section: 28 1/4: NW1/4
- (4) Describe in detail the work to be performed. Replace existing field access.
- (5) Why is this work necessary? Explain water related issue/problem being solved. Current crossing is too narrow.

## **Status**

Status	Notes	Date
Approved		June 8, 2021
Received		May 27, 2021

# **Conditions**

Red Lake Watershed District (RLWD) approval to remove and replace a 30" diameter field entrance culvert, in kind, as per approval of Red Lake County Highway Department; proposed work is within county road #26 right-of-way. The applicant may also install a flap-gate on the outlet end of the permit culvert. If any work is done within JCD #1 right-of-way, the applicant shall meet the conditions of the Red Lake County Ditch Authority. Consideration should be had regarding installation of rock riprap with filter fabric at the outlet end the permitted culvert to prevent erosion. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O.



Status Report: **Approved** 

# **Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Lon & Lawrence Vettleson		16648 400th Avenue SE Trail, MN 56684		tel:218-268-4278 mobile: 218-686-1097 fax:

#### General Information

(1) The proposed project is a:

#### Tiling

- (2) Legal Description
- (3) County: Pennington Township: Hickory Range: 39 Section: 28 1/4: SE1/4
- (4) Describe in detail the work to be performed. Install pattern tile with gravity outlet.
- (5) Why is this work necessary? Explain water related issue/problem being solved. Improved drainage.

## **Status**

Status	Notes	Date
Approved		June 8, 2021
Received		May 27, 2021

#### **Conditions**

The Red Lake Watershed District (RLWD) approves the pattern tile project with multiple 'gravity' outlets. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Directly downstream of the tile and/or pump station(s) outlet, applicant shall ensure that adequate grade and drainage is provided. Applicant shall ensure that the tile outlet is visibly marked. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlets. Note: Please be aware of and review the 'bullet points' on the bottom half of the application. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O./N.K.



Status Report: **Approved** 

# **Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Lon & Lawrence Vettleson		16648 400th Avenue SE Trail, MN 56684		tel:218-268-4278 mobile: 218-686-1097 fax:

#### **General Information**

(1) The proposed project is a:

#### Tiling

- (2) Legal Description
- (3) County: Pennington Township: Hickory Range: 39 Section: 33 1/4: NE1/4
- (4) Describe in detail the work to be performed. Install pattern tile with gravity outlet,
- (5) Why is this work necessary? Explain water related issue/problem being solved. Improved drainage.

## **Status**

Status	Notes	Date
Approved		June 8, 2021
Received		May 27, 2021

#### **Conditions**

The Red Lake Watershed District (RLWD) approves the pattern tile project with a 'gravity' outlet. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Directly downstream of the tile and/or pump station(s) outlet, applicant shall ensure that adequate grade and drainage is provided. Applicant shall ensure that the tile outlet is visibly marked. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlet. Note: Please be aware of and review the 'bullet points' on the bottom half of the application. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O./N.K.



Status Report: **Approved** 

# **Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Tracee Bruggeman		15805 230th Street NE Thief River Falls, MN 56701		tel: <b>218-681-2554</b> mobile: fax:

# **General Information**

(1) The proposed project is a:

#### Surface Drainage (New Ditch or Improvement)

- (2) Legal Description
- (3) County: Pennington Township: Goodridge Range: 40 Section: 14 1/4:
- (4) Describe in detail the work to be performed. Slope north side of 190th Street NE for one mile and regrade ditch.
- (5) Why is this work necessary? Explain water related issue/problem being solved. Improved drainage.

# **Status**

Status	Notes	Date
Approved		June 8, 2021
Received		May 27, 2021

## Conditions

Red Lake Watershed District (RLWD) approval to clean and improve a north township road ditch for one mile, as per approval of Goodridge Township; proposed work is within township road right-of-way. The applicant is approved to remove all field entrances, and to install a 24" diameter field entrance culvert as called out on the map. The dry entrance at the east end of the section shall remain in place. All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. Existing drainage/flow patterns shall not be changed or diverted. Applicant shall ensure that all disturbed areas are seeded. Consideration should be had regarding installation of rock riprap with filter fabric at the outlet end of the permitted culvert to prevent erosion. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O.



Status Report: Approved

# **Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Mike Tiedemann		27470 132 Street SW Euclid, MN 56722		tel: mobile: 218-289-1301 fax:

# **General Information**

(1) The proposed project is a:

# Surface Drainage (New Ditch or Improvement)

- (2) Legal Description
- (3) County: Polk Township: Crookston Range: 45 Section: 2 1/4: SW1/4
- (4) Describe in detail the work to be performed. Slope slough township road in Ditch 60.
- (5) Why is this work necessary? Explain water related issue/problem being solved.

# **Status**

Status	Notes	Date
Approved		June 8, 2021
Received		May 27, 2021

# **Conditions**

Red Lake Watershed District (RLWD) approval to fix road slope sloughing, as per approval of Polk County Ditch Authority; proposed work is within JD #60 right-of-way. The applicant shall meet all specifications and conditions set forth by the ditch authority. The cross-section trapezoid and ditch bottom grade of JD #60 shall not be infringed upon. Applicant shall ensure that all disturbed areas are seeded. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O.



Status Report: Approved

# **Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Madeline Hangsleben		PO Box 214 East Grand Forks, MN 56721		tel:218-893-2465 mobile: fax:

# **General Information**

(1) The proposed project is a:

Channel Stabilization or Restoration, Erosion Control, and Other Water Related Facilities

- (2) Legal Description
- (3) County: Polk Township: Huntsville Range: 49 Section: 28 1/4: NE1/4 NW1/4
- (4) Describe in detail the work to be performed. Install grade stabilization structure.
- (5) Why is this work necessary? Explain water related issue/problem being solved. Runoff is flowing uncontrolled causing head cutting in cropland. Sediment from erosion is entering Red Lake River a DNR Public Watercourse.

# **Status**

Status	Notes	Date
Approved		June 8, 2021
Received		June 2, 2021

# **Conditions**

Red Lake Watershed District (RLWD) approval to install a grade stabilization structure as per plan-set provided. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O.



Status Report: **Approved** 

# Applicant Information

Name	Organization	Address	Email	Phone Number(s)
	FSMN Agri Partners GP	18 Crescent Key Bellvue, WA		tel:425-301-0728 mobile: fax:

# General Information

(1) The proposed project is a:

### Culvert Installation / Removal / Modification

- (2) Legal Description
- (3) County: Pennington Township: Cloverleaf Range: 41 Section: 14 1/4: SW
- (4) Describe in detail the work to be performed. Extend two existing approaches to each site.
- (5) Why is this work necessary? Explain water related issue/problem being solved. Need wider crossings for larger equipment.

# **Status**

Status	Notes	Date
Approved		June 8, 2021
Received		June 2, 2021

## Conditions

Site 1 – Red Lake Watershed District (RLWD) approval to extend a 15" diameter field entrance culvert, as per approval of Cloverleaf Township; proposed work is within township road right-of-way. The applicant may replace the culvert with an 18" diameter culvert. Site 2 –RLWD approval to extend a 24" diameter field entrance culvert, as per approval of Cloverleaf Township; proposed work is within township road right-of-way. Applicant shall ensure that all disturbed areas are seeded. Consideration should be had regarding installation of rock riprap at the outlet end the permitted culverts to prevent erosion. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O.



Status Report: Approved

# **Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
	1	447 South Main Warren, MN 56754		tel: mobile: 218-201-1424 fax:

# **General Information**

(1) The proposed project is a:

### Culvert Installation / Removal / Modification

- (2) Legal Description
- (3) County: Marshall Township: Rollis Range: 40 Section: 28 1/4: SW1/4 NE1/4
- (4) Describe in detail the work to be performed. Replace existing 24" field crossing culvert.
- (5) Why is this work necessary? Explain water related issue/problem being solved. Culvert failure.

# Status

Status	Notes	Date
Approved		June 8, 2021
Received		June 3, 2021

# **Conditions**

Red Lake Watershed District (RLWD) approval to remove and replace a 24" field entrance culvert, in kind. Applicant shall ensure that all disturbed areas are seeded. Consideration should be had regarding installation of filter fabric and rock riprap at the outlet end the permitted culvert to prevent erosion. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O./T.O.

Pennington County Board of Commissioners PO Box 616 Thief River Falls, MN 56701

**Dear Pennington County Commissioners:** 

Just a note to thank each of you for your approval of an extension of time allowed to accommodate compliance with the 2015 Minnesota Buffer Law without penalty. As is evidenced by the enclosures, the buffer has been established along Public Ditch 36 bordering the West side of NW ¼ of section 25 in Smiley Township, Pennington County, MN. This compliance is in no way meant to be interpreted as acceptance of the legality of this law relative to property rights, and may be challenged through the courts at a later date. Now, since actual cost for compliance to this law has been incurred, as well as an encumbrance on private property into perpetuity, there is a basis for legal challenge. Local, state and federal personnel have encouraged such and have offered financial accommodations all the way through the court system for such a legal determination.

Enclosed is a copy of the compliance notification and copy of billing for seeding such that was sent to the numerous personnel in various political, enforcement and associated officials involved in this issue.

Best regards!

Respectfully submitted,

Dennis McCullough

Enclosure(s)



# 2015 MINNESOTA BUFFER LAW:

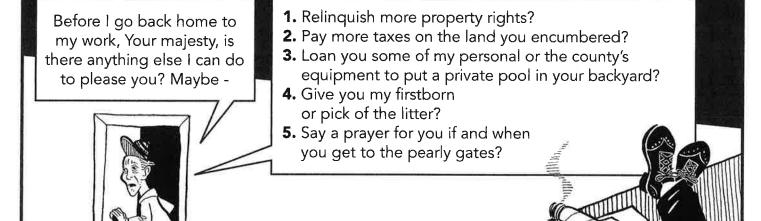
Compliance Update

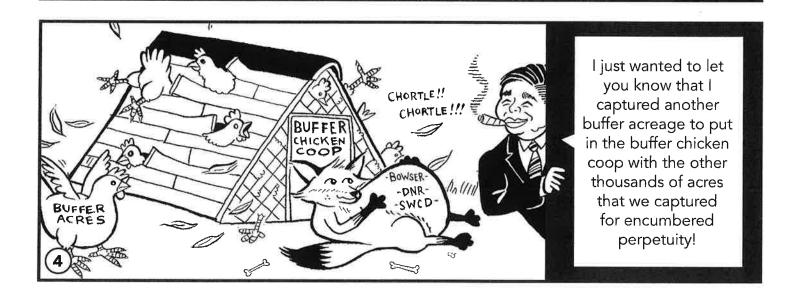


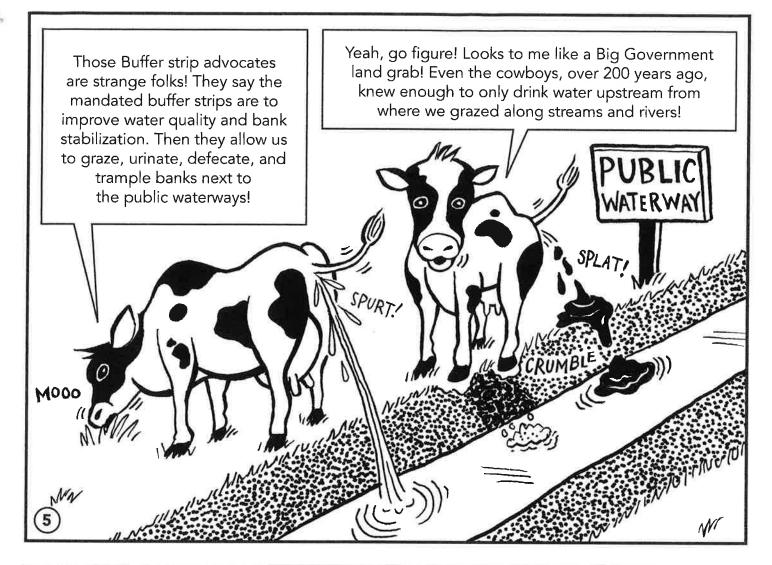
Your majesty, I just wanted to let you know that your mandated buffer strip has been seeded on the NW 1/4 section 25 Smiley township, Pennington County, MN.

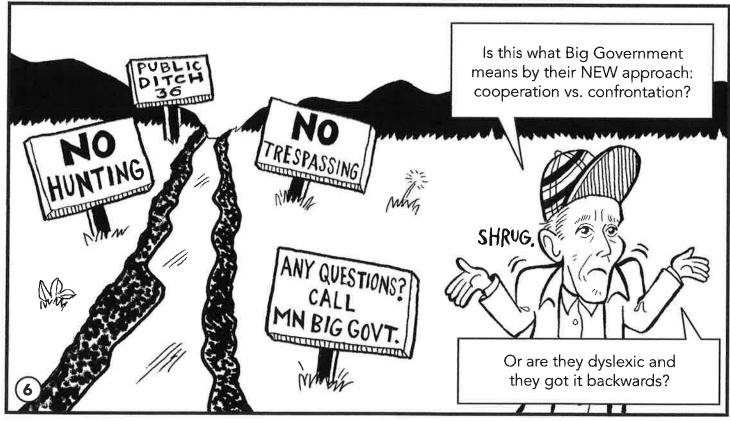
2

I cannot afford to pay the \$500 per day threatened fine, nor; being in my 80's, I do not want to go jail for the first time in my life, sir!!!









# **Prairie Planting Plus**

15929 310th Ave NE Goodridge, MN 56725 218-689-0514 prairieplantingplus@gmail.com

# Invoice



BILL TO

Dennis McCullough 20612 Center St E St. Hilaire, Mn 56754 Usa SHIP TO

Dennis McCullough 20612 Center St E St. Hilaire, Mn 56754 Usa

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1135	05/31/2021	\$320.00	06/30/2021	Net 30	

DATE	ACTIVITY	DESCRIPTION		QTY	RATE	AMOUNT
	Native Grass See	eding		1	250.00	250.00
	Cp 23	Cp 23 (pppxx2135)		1	70.00	70.00
Seeded 1/2 milliohn Deere.	e buffer strip with native grass.	Used a truax no til drill and 4450	BALANCE DUE			\$320.00

SHANKS Robbin



# Minnesota Association of Watershed Districts, Inc.

www.mnwatershed.org | 651-440-9407

June 8, 2021

# MAWD Region 1 Managers:

As you know, Peter Fjestad, Gene Tiedemann, and I serve as your representatives on the MAWD Board, and we typically organize a Region 1 meeting in conjunction with MAWD's Summer Tour. Due to the uncertainty with potential conference restrictions and arrangements, the MAWD board made an early decision to cancel the in person MAWD Summer Tour.

Your Region 1 MAWD Board Directors, however, feel that there is great value in bringing our Region 1 watershed managers together – to receive updates on the 2021 legislative session and state agency happenings, to discuss new and continued legislative priorities, and to share what needs and concerns, that watersheds here in the valley have that MAWD could help address.

We welcome you to attend a hybrid meeting on June 22<sup>nd</sup> at 9:00 am. Board Managers who want to attend in-person will meet at the Wild Rice Watershed in Ada, and those that wish to participate remotely, can log into Zoom. On behalf of myself, Peter, and Gene, we hope that you consider attending, and we look forward to seeing you!

If you have any questions, please feel free to reach out to any of us at the contact information below.

# **MAWD Board Directors - Region 1:**

Linda VavraBois de Sioux WD320-760-1774Peter FjestadBuffalo Red River WD218-731-4630Gene TiedemannRed Lake WD218-289-3511

Sincerely,

Línda Vavra

Linda Vavra

cc: MAWD Region 1 Administrators – VIA EMAIL

MAWD Board of Directors – VIA EMAIL

MAWD Executive Director Emily Javens - VIA EMAIL

# MAWD REGION 1 BOARD MANAGERS MEETING AGENDA

# JUNE 22, 2021 AT 9:00 – 11:00 AM

Join Zoom Meeting

https://us02web.zoom.us/j/88128077391?pwd=a0p3QUdSS3BTY2t2aW0vVUdqWUY5Zz09

Meeting ID: 881 2807 7391

Passcode: 246920 One tap mobile

+13126266799,,88128077391# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

# **REGION I**

Joe River Roseau River
Sand Hill River Buffalo-Red River

Middle Snake Tamarac Rivers Red Lake

Two Rivers Warroad River
Wild Rice Cormorant Lakes
Pelican River Bois De Sioux

- 1. INTRODUCTIONS AND APPROVAL OF AGENDA
- 2. OPENING REMARKS & UPDATE, REGION I MAWD BOARD DIRECTORS FJESTAD, TIEDEMANN, & VAVRA
- 3. SPECIAL REPORTS

MAWD Update, Emily Javens & Ray Bohn

- Legislative Session Update
- Summer Tour
- Annual Meeting
- Other Updates
- 4. AGENCY UPDATES
- 5. LEGISLATIVE RESOLUTIONS
- 6. DISTRICT UPDATES & TOPICS OF INTEREST/DISCUSSION

# MAWD REGION 1 BOARD MANAGERS MEETING AGENDA

JUNE 22, 2021 AT 9:00 – 11:00 AM

Join Zoom Meeting

https://us02web.zoom.us/j/88128077391?pwd=a0p3QUdSS3BTY2t2aW0vVUdqWUY5Zz09

Meeting ID: 881 2807 7391

Passcode: 246920 One tap mobile

+13126266799,,88128077391# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

# **REGION I**

Joe River Roseau River
Sand Hill River Buffalo-Red River

Middle Snake Tamarac Rivers Red Lake

Two Rivers Warroad River
Wild Rice Cormorant Lakes
Pelican River Bois De Sioux

- 1. INTRODUCTIONS AND APPROVAL OF AGENDA
- 2. OPENING REMARKS & UPDATE, REGION I MAWD BOARD DIRECTORS FJESTAD, TIEDEMANN, & VAVRA
- 3. SPECIAL REPORTS

MAWD Update, Emily Javens & Ray Bohn

- Legislative Session Update
- Summer Tour
- Annual Meeting
- Other Updates
- 4. AGENCY UPDATES
- 5. LEGISLATIVE RESOLUTIONS
- 6. DISTRICT UPDATES & TOPICS OF INTEREST/DISCUSSION

# **Tammy Audette**

From: Tammy Audette

**Sent:** Friday, June 4, 2021 1:36 PM

To: 'Dale Nelson (dalenelson62@gmail.com)'; Dale Nelson; 'Gene Tiedemann (gtiedemann@rrv.net)';

Gene Tiedemann; LeRoy Ose; 'leroyose@gmail.com'; Tom Anderson; Brian Dwight; Brian Dwight;

Allan Page; Allan Page (apage@gvtel.com); 'Terry Sorenson'; Terry Sorenson

**Cc:** Myron Jesme (Myron.Jesme@redlakewatershed.org)

**Subject:** FW: RRBC July 21, 2021 SWCD and Watershed District Bus Tour

From: Jacque Radke < jacque@redriverbasincommission.org>

Sent: Friday, June 4, 2021 11:31 AM

Subject: RRBC July 21, 2021 SWCD and Watershed District Bus Tour

# The Red River Basin Commission invites you to take part in the 2021 SWCD & Watershed District Bus Tour



We will be hosting a bus tour of select SWCD and Watershed District projects, as well as some municipal and federal projects in the Red Lake Watershed District and Thief River Falls areas on **Wednesday**, **July 21**, **2021**. Among other sites, we plan to visit the Black River Impoundment, the TRF West Side Flood Damage Reduction Project, Agassiz National Wildlife Refuge, and the Demrais/Hanson SWCD 1W1P Project. It will be a full day of great sites and information!

We will start and end at the University of MN Crookston. The tour is anticipated to last a full day, with the bus leaving UMC at 9am with an additional option to board the bus in Fargo earlier that morning. We currently anticipate returning to UMC by approximately 4pm. If scheduling details change, tour participants will be provided with updated info via email. There is no cost to take part, and lunch and beverages will be provided.

# Click here to reserve your space

We look forward to seeing you on the bus in July!

Note: This message was sent to only one or two representatives within each organization or agency. Please forward to all parties who may be interested in attending. Thank you!



This email has been checked for viruses by AVG antivirus software. <a href="https://www.avg.com">www.avg.com</a>

# Red Lake Watershed District - Administrators Report June 10, 2021

**Red River Watershed Management Board** – LeRoy will attend the RRWMB at 9:00 am June 15, 2021. This meeting will be live for Board members and selected guests.

Flood Damage Reduction Workgroup meets Wednesday June 16<sup>th</sup> via Webex.

I attended the Budget and Finance Committee meeting at 10:00 am June 3<sup>rd</sup> at the RLWD office. As a result of that meeting, the Committee is going to make a recommendation to the RRWMB to levee 75% for 2022.

**Thief River Falls Oxbow Project** – Just a reminder that this projects bid opening will be 10:00 am June16 at the City Council Chambers.

**Clearwater River 1W1P** – At 9:00 am June 1<sup>st</sup> the Clearwater River Planning Workgroup met to review agenda items and handouts for the "Kickoff Meeting" which will be held This afternoon/tonight in Brooks and Gonvick. Corey and Christina will be attending this meeting on behalf of the RLWD.

Policy Committee meeting will be held Wednesday June 23<sup>rd</sup> at 1:00 pm.

Minnesota Agriculture & Rural Leadership Program (MARL) – Peter Nelson and I have been asked to participate in a seminar referred to as MARL. This is a statewide program which helps "To develop the skills of MN Agricultural and rural leaders so they may maximize their impact and effectiveness in local, state, national and international arenas," has created enthusiastic and professional leaders from Minnesota's rural and agricultural communities. This seminar is a virtual seminar scheduled for 3:30 pm Wednesday June 23<sup>rd</sup> and will be held at the Pennington SWCD Board Room.

# WHO CAN PARTICIPATE?

Each class is comprised of up to 30 participants. A majority is agricultural producers and others are professionals involved in agribusiness or rural leadership positions. Read more about qualifications at <a href="http://www.marlprogram.org/application/">http://www.marlprogram.org/application/</a>. Participants for Class XI have been selected in June 2020.

**River Watch** – Christina is proud to announce that the Red Lake Falls River Watch Team won first place during the 26<sup>th</sup> Annual River Watch Forum which was held Virtually March 8<sup>th</sup> to March 26<sup>th</sup>. Christina has issued a press release that was distributed to the local newspapers as well as putting it on our Website and Facebook page. This is the third year in a row that a school in the Red Lake Watershed District has won this award with RLCC winning it the past two years.

**Minnesota Association of Watershed Administrator** – MAWA legislative meeting will be held at 11:00 am June 11<sup>th</sup>.

**Vacation/Sick Leave** – I will be using sick leave June 14<sup>th</sup> and 15<sup>th</sup> but available as needed on the 14<sup>th</sup>. I will also be on vacation June 17<sup>th</sup> and 18<sup>th</sup>.



JUNE

# Public Open House

4:30-6:00 pm at the **Brooks Community Center** 

(Short presentation at 5:00)

6:30-8:00 pm at The Trap in Gonvick, MN

(Short presentation at 7:00)

Anyone! We especially would like those who live in or have a vested interest in the Clearwater River Watershed.

What: A free event to provide input on what resources are most important to you and learn about our water resources in the area.

To build community and create a shared legacy around the water in our region.

# One Watershed One Plan Public Survey

We are beginning a planning process for the Clearwater River Watershed. This planning process is used to determine the best focus for our local time and funding to manage our natural resources including lakes, streams, wetlands, forests, prairie, and soil health. We want to hear from you about what you care about in the region. What important issues need attention now and, in the future, to continue the progress made in the area?

# Please submit responses by June 11th.

This survey is anonymous. If you would like to be on an email list to receive updates about this project, please email Chester Powell at Clearwater SWCD:

chester.powell@mn.nacdnet.net.



Scan the QR code to take the public survey Survey is anonymous.



Past Issues

Translate ▼

RSS

View this email in your browser



# LEGISLATIVE UPDATE

#### The Legacy omnibus bill is out!

Legislators have been working to finalize details on the omnibus bills for this year and the House and Senate Chairs have come to an agreement on the Legacy bill. This bill directs how to spend funds from sales tax revenue that is dedicated to the Outdoor Heritage Fund, the Clean Water Fund, Parks and Trails Fund, and the Arts and Cultural Heritage Fund. There was some concern in this bill about special projects, such as a study on voluntary consolidation of soil and water conservation districts and watershed districts, but those did not make it into this last version. Also of concern was the elimination of the drainage water management grant program, but that got added back in. The biggest win is \$43.6M to the non-competitive "Grants to Watersheds with Approved Comprehensive Watershed Plans" and \$22.2M to the competitive grant program we commonly call the Projects and Practices Grant Program. We just learned there will be a hearing on the bill Friday, June 11 at 10 am where staff will walk through the agreement. You can view it remotely at <a href="https://www.house.leg.state.mn.us/htv/schedule.asp">https://www.house.leg.state.mn.us/htv/schedule.asp</a>. If you would like to dig in deeper, you can review the bill language and spreadsheet provided by the committee.

<u>Legacy Agreement - Spreadsheet</u> - 6/8/2021 <u>Legacy Agreement - Bill Language</u> - 6/8/2021

Watch an update from Ray below.

## **ANNOUNCEMENTS**

WE HAVE A NEW REPRESENTATIVE ON THE BWSR BOARD. Governor Tim Walz made an announcement in late May that he had selected LeRoy Ose from the Red Lake Watershed District to be our third voice on the Board of Water and Soil Resources. He will fill the position formerly held by Harvey Krueger of Heron Lake Watershed District, He joins our other 2 representatives: Jill Crafton, Riley Purgatory Bluff Creek WD, and Joe Collins, Capitol Region Watershed District. LeRoy has farmed for 45 years in the Red River Valley and brings 19 years of experience serving on a watershed district board. He has also served 6 years on the Red River Watershed Management Board. Congratulations to LeRoy, We look forward to working with you to ensure state funds are used to maximize the restoration and protection of Minnesota's water resources! Additional information about the appointment process for the Board of Water and Soil Resources can be found on the Secretary of State's website.

**CALL FOR COMMITTEE MEMBERS!** Part of the success of MAWD is its governance structure – particularly our committees. Each committee is chaired by a MAWD Board Director and includes at least one administrator and one watershed board member per region. We currently have vacancies for you! For more information about the committees, please check out our <a href="web-page">web-page</a>. If interested, please email President Mary Texer at <a href="metexer@gmail.com">metexer@gmail.com</a>.

Committee Vacancies - Board Members:

## Region 1 (Red River Valley)

- · Finance Committee
- Education

# Region 2 (Rural, non-Red River Valley)

- Strategic Plan
- Education
- Events / Annual Meeting

# Region 3 (Metro WDs and WMOs)

- · Bylaws and Manual of Policies and Procedures
- · Strategic Plan

RSS

Translate ▼

RSS

REGIONAL MEETINGS TO BEGIN IN THE RED RIVER VALLEY! As part of MAWD's 2020-2022 strategic plan, we set a goal to have each region meet quarterly to share information, get updates from MAWD and state agencies, discuss resolutions, and network with one another. Region 1 is kicking off their first meeting on June 22 from 9-11 am. The meeting will be available in-person and online. If you are a Red River Valley member and have not received an invitation, please contact Jamie Beyer, Bois de Sioux WD administrator, for more details at <a href="mailto:bdswd@runestone.net">bdswd@runestone.net</a>.

Region 2 (rural, not Red River Valley) is in the planning process – stay tuned for more details.

#### **EDUCATIONAL OPPORTUNITIES**



Join this FREE webinar on Wednesday, June 9 from 2-4pm to learn about the opportunities and challenges related to urban stormwater capture and use. This webcast will highlight stormwater capture and reuse projects from around the country. This free webcast explores how these projects can be designed to provide benefit far beyond the management of stormwater. Speakers will discuss the drivers for these projects, life cycle considerations, and lessons learned. This event is hosted by the Water Environment Federation and co-sponsored by U.S. EPA, the WateReuse Association, the National Municipal Stormwater Alliance (NMSA), and the Johnson Foundation at Wingspread. REGISTER NOW.

INTERESTED IN MORE LEARNING OPPORTUNITES? Follow this link to explore.

## HELP SPREAD THE WORD ON WATERSHED JOBS

- Capitol Region WD: Stormwater BMP/Water Resources Technician
- · Capitol Region WD: Permit Inspector/Water Resources Technician
- Heron Lake WD: <u>District Administrator/Technician</u>
- Middle Fork Crow River WD: District Administrator
- · Minnehaha Creek WD: Outreach Manager
- North Fork Crow River WD: Watershed Project Coordinator
- Two Rivers WD: District Technician

**Past Issues** 

Translate ▼

RSS

**EVENTS + DATES** 



A decision has been made by the MAWD Board and we will be moving forward with planning an in person Annual Conference this year. Mark your calendars now and we hope to see you all at Arrowwood in Alexandria!

## 2021 Summer Meeting Planned - July 22, 2021

Although we won't have a summer tour this year, we will be having a shorter online meeting on July 22 starting at 1 pm. The meeting will include a legislative recap, a report on how we are progressing at the midpoint of our strategic plan with discussion on the next steps for finishing this plan and starting the next, and a presentation on the resolutions process. There will be no charge for this event and we hope to see you there.

## REMINDERS + DEADLINES

ANNUAL CERTIFICATION OF BUFFER DITCH MILES - RIPARIAN PROTECTION AID: As required by statute, BWSR is requesting a report from watershed districts who serve as drainage authorities if changes have occurred to their district's jurisdiction to carry out compliance provisions under the Buffer Law. If changes occurred, you will need to provide the updated number of miles of public drainage system ditches and that will be updated on the buffer protection map. If changes have occurred please forward that information to BWSR by **June 21**, **2021**. If you did not get an email requesting this information, please contact Tom Gile at tom.gile@state.mn.us.



Copyright © 2021 MAWD, All rights reserved.

Our mailing address is: MAWD



MAKING A DIFFERENCE IN MINNESOTA: ENVIRONMENT + FOOD & AGRICULTURE + COMMUNITIES + FAMILIES + YOUTH

# MINNESOTA AGRICULTURE AND RURAL LEADERSHIP Community Informant Meeting Information



**ASSIGNED COMMUNITY CAPITAL: NATURAL** 

# **GROUP MEMBERS:**

Roy Wookey Kaelyn Platz Brittany Ullrich Katie Knapp

# **COMMUNITY INFORMANTS:**

Myron Jesme, Administrator, Red Lake Watershed District

Red Lake Watershed District 1000 Pennington Avenue South Thief River Falls, MN 56701

Phone: 218-681-5800 Fax: 218-681-5839

Email: Myron.Jesme@redlakewatershed.org

Peter Nelson, District Manager, Pennington Soil & Water Conversation District

201 Sherwood Ave. S

Thief River Falls, MN 56701

Phone: 218-683-7075

Email: Peter.Nelson@Pennington.mnswcd.org

# **SCHEDULED CONVERSATION TIME:**

3:30 - 4:30 p.m. Wednesday, June 23, 2021

# **SCHEDULED CONVERSATION LOCATION:**

Pennington Soil & Water Conservation District Office 201 Sherwood Ave. S Thief River Falls, MN 56701

Phone: 218-683-7075





MAKING A DIFFERENCE IN MINNESOTA: ENVIRONMENT + FOOD & AGRICULTURE + COMMUNITIES + FAMILIES + YOUTH

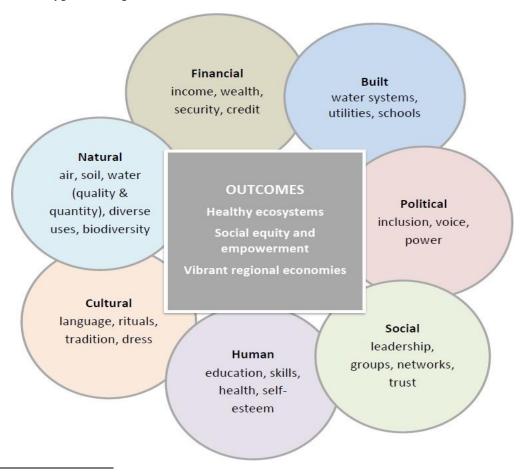
# Exploring Community Strengths



Just as individuals have talents that can be built into strengths, so do communities. Communities have unique features and offerings that help them to excel in meeting the needs of people, businesses, or sometimes even woodland creatures. Leaders who are able to assess the strengths that exist are able to leverage them to create and sustain vibrant communities.

# THE COMMUNITY CAPITALS FRAMEWORK

The Community Capitals Framework was developed by Cornelia and Jan Flora as an approach to analyze how communities work. In their research, they found that communities that are most successful in supporting health, sustainable community and economic development paid attention to seven types of capital:



<sup>&</sup>lt;sup>1</sup>Flora, Cornelia Butler, Mary Emery, Susan Frey, and Corry Bregendahl (2006). Community capitals: a tool for evaluating strategic interventions and projects; and Community Capitals. Retrieved December 12, 2019 from <a href="https://www.ffa.org/SiteCollectionDocuments/lts\_communitycapitals.pdf">https://www.ffa.org/SiteCollectionDocuments/lts\_communitycapitals.pdf</a>



# **COMMUNITY CAPITALS DESCRIPTIONS**

# **Cultural Capital**

It can be thought of as the filter through which people live their lives, the daily or seasonal rituals they observe, and the way they regard the world around them. It influences what voices are heard and listened to, which voices have influence in what areas, and how creativity, innovation, and influence emerge and are nurtured.

# **Human Capital**

It addresses leadership's ability to "lead across differences," to focus on assets, to be inclusive and participator, and to be proactive in shaping the future of the community or group. Human capital includes potential abilities and acquired skills; both formal and informal education contributes to human capital. One's physical and mental health and leadership activities are also part of human capital.

# **Financial Capital**

Money used for investment (to create additional value) rather than consumption. It can be transformed into built capital. The financial resources available to invest in community capacity building, to underwrite business development, to support civic and social entrepreneurship, and to accumulate wealth for future community development.

# **Built Capital**

The infrastructure that supports the community, such as telecommunications, industrial parks, main streets, water and sewer systems, roads, etc. Built capital is often a focus of community development efforts.

# **Natural Capital**

Those assets that abide in a location, including resources, amenities, and natural beauty. It can be consumed or extracted for immediate profit, or it can be sustained and nurtured as a continuing resource for communities of place.

# **Political Capital**

The ability of a group to influence the distribution of resources within a social unit. It influences standards, regulations, and their enforcement. It reflects access to power and power brokers, such as access to a local member of Congress, access to local, county, state, or tribal government officials, or leverage with a regional company.

# **Social Capital**

Reflects the connections among them and organizations or the social glue to make things happen.

- Bonding social capital refers to those close ties that build community cohesion.
- Bridging social capital involves weak ties that create and maintain bridges among and between organizations and communities.



# **BECOME THE EXPERT**

You will have the opportunity to explore strengths at a community level through a group activity and become the expert on one of Thief River Falls' capitals. On Wednesday afternoon, you will have time to explore the community of TRF and also meet with a community informant who is connected to one of the seven capitals. Using the information from this conversation and what you gather through scanning local newspapers, visiting community businesses, visiting with locals, and making observations while walking and driving through the community to identify strengths related to your assigned capital.

To become an expert you must prepare, learn, and reflect.

# STEP 1 - PREPARE

- A. Read the information provided on your assigned capital.
- *B.* Discuss what this capital looks like in a community and how you might assess it as you travel around Thief River Falls.
- C. Develop a list of questions that you would like to use to guide your conversation with your community informant. Remember, this is a conversation not an inquisition. Think about using open ended questions that will help you learn a variety of insights on the community.
  - (Examples: What are some of the important assets of this capital in the community? What is its value in the community? How might one of these assets be used to strengthen another capital?)

- *D.* Determine who will be responsible for the following tasks during your visit with the community informant:
  - a. Leading introductions
  - b. Asking the first question
  - c. Keeping time
  - d. Recording ideas and insights EVERYONE
  - e. Thanking the informant and providing them with the MARL gift



# STEP 2 – LEARN

The details for the meeting with your Community Informant are provided in your information
packet. You are expected to meet with your Informant at the assigned time. You must conduct
your conversation and make any other desired community stops by 5:30 p.m. Plan accordingly!

packet. You are expected to meet with your Informant at the assigned time. You must conduct your conversation and make any other desired community stops by 5:30 p.m. Plan accordingly!
Things to remember from our Community Informant Conversation:
Things that stood out when checking out Thief River Falls:



# STEP 3 - REFLECTION

Wednesday evening during the dinner you will be participating in a Community Capitals Showcase. Review your notes and reflect on key things that you would like to share with your colleagues during this time. Top 5 Items Everyone Should Know About Thief River Falls As you participate in the Community Capitals Showcases, what strengths stand out to you? **Financial Built** Human **Cultural Natural Political Social** 

Red Lake Watershed District For Immediate Release:

This year the 26<sup>th</sup> Annual River Watch Forum was held virtually from March 8<sup>th</sup> to March 26<sup>th</sup> due to COVID-19. River Watch is a watershed education program created for jr. high and high school students. Students collect water quality samples from local rivers and streams, learn about their local watersheds and typically participate in a watershed-based project over the winter months. Due to COVID-19 restrictions, schools were not able to work on a watershed-based project over the winter months.

This year a virtual forum was created to refresh each student's memory about sampling procedures, identification and most importantly to have some fun during a tough year. There were three challenges that each team was asked to complete. For challenge #1, the River Watch staff collected a 'snapshot' of water quality along 300 miles of the Red River by collecting field data and collecting water samples for further lab analysis. The dataset was given to each River Watch team, and they had to match the data to one of the 14 locations on a map. For challenge #2, requiring an in-depth understanding of a biological component of rivers and streams, each team had to identify several macroinvertebrates from five separate locations and calculate a pollution tolerance index for each location. Challenge #3 was all about sharing a fun River Watch memory for a social media contest and preparing for 2021 summer and fall activities. Red Lake Watershed District staff was available to help with questions for local schools who participated in the forum, of those schools Red Lake Falls, Red Lake County Central participated in this year's forum.

Last week, multiple posts were uploaded onto the International Water Institutes' Facebook page and Instagram account (<a href="https://iwinst.org/">https://iwinst.org/</a>) leading up to the last post which announced this year's winners. With an almost perfect score on all three challenges, Red Lake Falls Lafayette High School won first place in the forum.

Schools from Minnesota and North Dakota located in the Red River Basin participate in River Watch throughout the year.



Front Row (L to R): Bella Amiot, Greta Philipp, Sarah Wieland, & Olivia Larson Back Row (L to R): Mariah Peterson, Shelby Breiland, Andrew Johnson, Maisy Hoefer, & RyLee Ellefson